



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea Guzzetta
Director

TITLE: **Programmer Analyst I (Provisional* Appointment)**

SALARY: \$63,147- \$81 - 434 annually

LOCATION: Monroe County Department of Human Services

JOB SUMMARY:

This position in the Human Services Department is the highest-level position in the Programmer Analyst hierarchy. This is a customer service position responsible for analyzing business procedures and implementing application solutions that involves developing or purchasing appropriate systems. This position differs from the lower, Programmer Analyst II, in that work is more administrative and project oriented. The employee reports directly to and works under the general supervision of the Project Coordinator. General supervision may be exercised over project teams. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in an Information Technology field plus three (3) years paid full time or its part time equivalent experience (co-op is acceptable) as a computer programmer, systems analyst or computer operator; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in an Information Technology field plus one (1) year of experience as defined in (A) above; OR,
- (C) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree, plus two (2) years of paid full time or its part time equivalent experience (co-op is acceptable) as a computer programmer, systems analyst or computer operator; OR,
- (D) An equivalent combination of education and experience as defined by the limits of (A), (B) and (C) above.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN SERVICES
111 WESTFALL ROAD - HUMAN RESOURCES RM.752B
ROCHESTER, NY 14620

Posting Date: March 26, 2021

Posting Deadline: April 9, 2021

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.